

## **Special Meeting of PYSA Board Of Directors and Club Presidents**

What the parents of our soccer kids tell us is important to them are the following three things:

1. Where and what time is practice?
2. Where and what time is the game?
3. How much does it cost?

If we make it more than that, we are overcomplicating the process!

The goal of PYSA must be to move forward in a positive way, to remove barriers, and to provide as much opportunity as possible to put kids of all ages on the pitch.

Two years ago PYSA began this journey by taking the steps to become an independent Association. For the last several months this Board reviewed where we had been and where we were going. What we came to realize was: in order to continue developing our business model, changes were required. This change included eliminating the position of Executive Director.

Our chief and primary responsibility is responding to the needs of 9,000 plus members who only want to play soccer. Within this business model, we have developed a formula where all the tasks are spread across a wide range of individuals, instead of the entire process in one position. Envision the construction of an umbrella and that the workload is spread across all of those ribs and the fabric covers all the functions. PYSA has an Office Administrator and Technical Director still on the front line addressing the daily needs of our members. The board has also volunteered to take on roles in support of our goals. It was determined by the board that the administrative duties of registration, fields, and scheduling could be handled more efficiently by outsourcing them.

Tonight, we will be reviewing the aspects directly affected by these changes. I want to start by introducing:

We have presented all the information to you this evening to make everyone aware of what changes have been implemented, the process behind the changes, and the direction moving forward. This was a collaborative effort with all of your board members. This material will be compiled into one report and posted on the PYSA website as soon as possible so that all of our members will have access to it. Please share this information with you Club Board so they are equally as informed.

## **Registration - Amy Pate**

### **Review**

Goal this year was to decrease workload for registrars and streamline processes and responsiveness to the clubs.

PYSA has a new database and software to manage registration, background checks, teams and scheduling

### **Where Are We Now?**

All clubs in PYSA that use the Bonzi software system have their player and coach information reported automatically to PYSA

All clubs that use online registration through Bonzi to register coaches are also having the background check (or RMA) application submitted automatically to PYSA.

### **What's Next**

#### **Background Check (RMA) Processing**

Background checks will begin processing shortly. You'll be able to see the status in your Bonzi software change from NOT CLEARED to CLEARED automatically as the records are updated by PYSA after the background checks are completed.

Background checks will be processed weekly until August when they will be processed daily to ensure all rostered coach/volunteers are CLEARED as quickly as possible.

#### **Sign Your Teams Up for League Play**

This year, instead of sending in cumbersome spreadsheets to report the teams that will need to be scheduled for league play, you'll confirm your teams' participation by entering your teams online.

The online entry is very simple. Your registrars will simply enter their team ID into the online system and all team information will complete automatically for them. They can log back in and make changes if needed adding, editing or dropping teams from the league.

**All teams will need to be signed up by no later than 8/22/2010 at midnight which is when the registration for teams will close automatically.**

Registration for teams to participate in league will be open and available for registrars beginning 6/15/2010.

Instructions will be emailed to registrars on 6/15/2010 so they can begin registering their teams for league right away.

### **Game Schedule**

The teams registered online will be scheduled for league games beginning 8/23/2010. The final schedules will be posted and available online by 8/28/2010.

### **Billing for Player Fees**

Payment for player fees are due the week of July 12, 2010. Your registrar can log onto their Bonzi software and check the total amount due in the software which will display the unduplicated player count for your club along with the total amount due as of that date.

### **Import Data**

Clubs not using Bonzi software will be able to import their data and will have access to features in the system they will need for background check clearances, signing teams up for leagues, and billing information.

### **Registrar's Meeting**

A meeting for registrar's will be held on 6/30 at 7:30pm at the PYSA offices to answer questions and provide help where needed in understanding the new processes.

## **Safety – First Aid / CPR & Concussion by Sean Moran**

PYSA will be adopting a First Aid & CPR program that will allow all team head coaches to attend a first aid / CPR class at no charge. More information on sign up for this class will be posted on the PYSA website.

A concussion is a brain injury. All Concussions are serious. Concussions can occur without loss of consciousness. Recognition and proper management of concussions when they first occur can help prevent any further injury or even death. As many as 3.8 million sports and recreational-related concussions occur in the United States each year. Out of 1308 youth sports concussions last year 41% went back on the field. We need to change the culture of both athletes and coaches. A player may be tough but nobody's brain is tough. You see more people than not wearing bicycle helmets today, which is great. Remember back when nobody wore seatbelts in cars? So things can change. Oregon & Washington have been the first to implement laws regarding concussions in youth sports. Washington's state law is called the Zackary Lystedt Law. Our goal in the future will be to have a consent form that must be signed by the parents and athlete acknowledging the risk of head injury prior to practice or competition. A youth athlete suspected of sustaining a concussion or head injury must be removed from play. When in doubt, sit them out. A youth athlete who has been removed from play must receive written clearance from a licensed health provider prior to returning to play.

## **Administrative Services for PYSA 2010**

### Registration

Program Lead – Nelson Larson

Nelson currently handles all online process with Bonzi for PCU, HS Co-Ed, and Jackson Soccer Club. He has a good understanding of how the program operates.

Beginning next week Coaches who registered will be sent on for processing.

All registration policies and procedures will be set by the PYSA Board of Directors and implemented by the PCU Staff.

Player registration is already taking place.

Team registration will take place in mid – August. Registrars will register their teams online. This will help make sure the teams that are set for scheduling. By registering the teams it will help create a clear accounting of the teams you have and will help catch those teams that are not complete. This will allow scheduling to be cleaner.

## **Field Permits**

### **Program Lead – Tim Copeland**

Tim has worked with the City on Fields for over 10 years. Tim met with City early this week to review the process and procedures.

Practice Fields – The application for fall practice fields has been submitted. We are expecting the permits around July 9<sup>th</sup>. Clubs will get the same permits that they have had in the past. Permits will be emailed the PDF's as fast as we can get them organized and sent. At this time we are not planning a field permit meeting. The permits are expected to have a start date of August 23<sup>rd</sup>. All other permits will be posted online to be taken on a first come first serve basis.

Game Permits – The application for fall game fields have been submitted. We are expecting to receive the game field permits at the same time as the practice permits. Tim will continue to communicate regularly with the City to try and keep the field information as up to date as possible.

## **Game Scheduling**

### **Program Lead – Tim Copeland**

Tim has years of experience scheduling leagues and tournaments. The goal is to have the teams finalized on the 23<sup>rd</sup> of August, schedules completed by August 27<sup>th</sup>, and schedules posted on August 28<sup>th</sup>. Getting the schedules done correctly and on time often is dependent on the accuracy of the information provided. It is important that we get the teams registered on time and correctly to help make the process more efficient.

## **Technical Director – John Madding**

PYSA is excited about the direction that all of programs are heading in for the 2010/1001 season. We are always evaluating each of our programs to ensure that they are achieving the goals set by our board of directors. Here is a brief overview of our programs for the upcoming season.

### **Coaching Education**

After a successful 2009/2010 season I believe that we can improve upon the quality and quantity of coaching education events that we will put on in the 2010/2011 season. In response to the survey at the end of the 2009 Fall season we will be adding the following coaching clinics: “Beginning Goalkeeping”, “Transition from 4v4 to 6v6, 6v6 to 8v8, and 8v8 to 11v11”, and “Introduction to Coaching”. These clinics are in addition to the age appropriate clinics that we offered last year.

We will also be offering web based coaching education starting in September. We will be offering a sampling of the topics listed above in an interactive web based platform. We will be releasing more information on our web based educational programs in the upcoming weeks.

Along with the coaching clinics we will be offering age appropriate coaching manuals for coaches throughout PYSA. The manuals will be U5/U6, U7/U8, U9/U10, and U12+. These will be available at all coaching clinics and on our website in August.

### **Rec Plus**

With the recent upheaval in youth soccer around Portland, we are currently looking at options of how to best serve our members. We are in discussions with various organizations about ways to improve the league and the level of competition. PYSA’s primary focus is on the true recreational player. It is important to us that the Rec Plus program does not infringe upon our standard recreational league.

### **Recreational Tournament**

We are in the process of evaluating a few different ideas for recreational tournaments that could be run by PYSA. We are talking to recreational tournaments in the area that we might be able to partner with to provide other opportunities.

## **Communication**

The PYSA website and newsletter will be the primary means of communication to our membership. We will strive to update the website with important information for coaches, parents, and referees. Our newsletter will come out every month from August through November. The newsletter will have information about upcoming events, league news, youth camp opportunities, coaching clinics, and general soccer information.

## **U9 Jamboree**

PYSA will continue to use the U9 Jamboree to help transition teams into the Under 9 age group. The PYSA U9 Jamboree is an important step in helping players, coaches, and parents move into the more organized structure of the U9 age group. We will be making a few changes to the program for 2010. More information on the PYSA U9 Jamboree will be sent out soon.

As you can see we are always trying to improve on the services that we offer our members. Please feel free to contact our office with any questions or concerns you may have about the programs PYSA offers.

We look forward to seeing you on the field in the coming months.